

Student Name:	
Course Name:	
Phone Number:	
Email Address:	
Date:	

Description of Complaint or Appeal <i>(What is the complaint in relation to? Or, what decision are you appealing?)</i>	
Student Declaration:	
<input type="checkbox"/> I have read and understand Amazing Education and Training's complaints and appeals policy (Student Handbook) <input type="checkbox"/> I have attached supporting documentation (if applicable)	
Student Signature:	Date:

OFFICE USE ONLY:			
Action:			
Approved By:			
Signature:		Date:	
Witness / Reviewer:			
<i>Do you agree with the actions?</i>		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Signature:		Date:	
Student Notification:	Date:		Via: <input type="checkbox"/> Email <input type="checkbox"/> Phone <input type="checkbox"/> Meeting